Chetwynd Junior School

Virtual Governors Meeting

Term: Summer Date: 18 July 2022

Present at the meeting: John Abercrombie (Chair), John Waine, Phil Sanders, Julie Attwood, Jodie Marston, Stephanie Lawes (Head), Nathan Townsend, Hannah Wood, Louise Kitson, Steve Mountford and Chris Atkins. (Meeting was quorate throughout with 11 governors)

Also in attendance: Clerk – Clare Patterson
Guests: Cathy Brotherhood – Deputy Head & SENCO

Agenda Item 1: Apologies None
Agenda Item 2: Declaration of Interest - Clerk Governors requested to declare business or pecuniary interests, other governor roles and relationships with staff or other governors. Chris Atkins has declared that he is a governor at Whitestone Infants and Etone College and Nathan Townsend's wife works at the school.
Agenda Item 3: Minutes of the last meeting: Date: 16/5/22 Agreed by Governors, minutes to be signed by Chair as an accurate account.
Agenda Item 4: Matters Arising None
Agenda Item 5: Governor succession - Clerk Phil's term comes to an end on 1 November 2022 and if he wants to be reinstated as a local authority governor, the process takes a few months, as it must be approved by the local councillor, so it is best to start in good time. Phil confirmed that he would like to continue so clerk will circulate the details to Phil, Head and chair to do this. Also, Julie Attwood's term as parent governor comes to an end on 1 December 2022 so that will come up after October half term. **Action: Clerk to circulate details to reinstate local authority governor.**

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Agenda Item 6: School Development Plan

Head has circulated the document and rag rated it. Governor noted almost all green apart from student voice. Head wants to do this in Autumn term. Took into account views about lunchtime and that was really successful. Governor noted it has been a difficult year but lots of success. Governor acknowledged how good it is to be green in so many areas with challenges this year. Head has tried to be focused and not do too much. Forest School has been good and Phil, who has observed it in school, agreed that it is really good. John Waine has seen Forest School in action too and said it is a very good. Nathan reported positive feedback from new parents evening, including about Forest School. Chair is proud of the achievements of the school this year and since the Head took over and congratulated her on her hard work and that of the staff.

Agenda Item 7: Headteacher's Report

- Finance – Slight change. Was expecting overall deficit but now not until 2025-26. Main reason is increase in pupil premium numbers. Far healthier. 5 children have joined year 5 so now full. In year 6 might be at 91. Energy prices – 72% added to increase by 10% following year. School was below this in budget forecast. Salaries are uncertain too. Strong position. Would like to improve 5/6 toilets – negative comments from parents and staff due to stench. Large carry forward so Head wants to get quotes for new toilets. Chair felt this should be a priority as it is a health and safety matter. Governor commented that school should ask the county who did them last time and when they were done and make them aware of the smell and health issues. Governors agreed that the toilets were not well constructed, especially the flooring.
- Data – Looking at end of year. LIO (Viv Hyde) – really pleased with the way data interpreted. Increase in GPS from Spring to Summer. Felt the school really tracks the data well. Move the children forward. Also really likes the way subject leader reports are presented. Girls out performing boys in reading and writing. Questioned about which boys and whether the boys are SEND or persistently absent? It became clear that that is the case and data will be analysed to drill into it. Going from KS1 baseline and track every term and then summer before. GD data added. Governor asked about colours - on entry and end of year data. Column about where they were against starting point. Year 3 & 4 only have baseline due to Covid. GD has risen across year 3.
- Year 3 – pleased with performance. Stripped maths curriculum down to concentrate on basics. Governor asked if actions for year 3 will be repeated next year. Head explained that the new year 3 don't have the same challenges. Child moving into the area – needs to be assessed. Additional staff going into year 4. Priority is learning for them not behaviour. Deputy/ SENCO confirmed this.
- Year 4 – very strong on entry and progress on baseline. Steady growth and doing well in maths and GD.
- Year 5 – major concern in year group is reading. Teachers introduced more books for pleasure, vending machine etc. Writing addressed through picture book in Autumn. Reading progressed over Spring and Summer. Boys in year 5 not reading so trying to use texts they are interested in. Governor asked if fiction or non fiction? Head said that the school is pushing both.
- Year 6 – national reading 74 – school 85%
  Grammar – national 72% - school 82%
  Writing – national 69% - school 75%
  Maths - KS1 maths was 73%

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GD – confusion this year. 110-120 is GD.

[redacted] Very pleased with year 6s. Maths wasn't a surprise. Looked if any could be remarked. Governor asked if White Rose is working? Head said maths dropped from pre covid but year 3, 4 and 5 have all improved with White Rose. National - writing and maths have dipped due to Covid. In maths year 6 had to cover whole syllabus. INSET on 3 January 2023 on maths reasoning. School has done a lot with reading and was done with parents during covid but not maths and writing. Thrilled with grammar which is a strength across the school and will build into the writing results.

Pupil premium/Disadvantaged children – 13 out of 19 achieved a pass but not the same ones. 11 have achieved combined.

SEND – Governor noted 56% achieved 1 or more and standardised scores are above 90% and queried if this is good and pupil premium scores too. Deputy said children in year 6 on SEND register – some children did not pass a SAT but achieved very good standardised score in 90s. Need 100 to pass. SEND results – SENCO pleased overall. Only 1 child in 80s. A governor commented that settling children at breakfast club prior to SATs worked well.

- Covid – 3 staff and a few children but not an outbreak. Caretaker is retiring and a new appointment has been made.
- Manor Adventure – year 4. Deputy led a lovely trip and the centre were complimentary about the children.
- Castleton with year 5 – Head said the children liked being away but wanted to do more activities. New centre found for next year.
- Year 3 – Ancient Greece Day – went well.
- Multiplication test - 25 qus with 6 secs to respond. Jodie said they need practise on timing. More time on times table Rock Stars required to get ready. Year 4 arithmetic – 63% got 18,19 or 20 out of 20 so must know tables. Head says there needs to be a different approach
- Sikh Officer in school and year 5 went to Gurdwara.
- Categorisation – good.
- Sport Afternoon worked well. Deputy said parking worked well and resident made a positive comment about it.
- Nic Johnson (BM) supporting Croft. Will get some money for back for her time.
- Year 2 – induction day at school and teachers went to Whitestone Infants.
- Year 6s have been to induction days – during those 3 days head start for September made. Jodie said it was lovely to see the children for 3 days having talked to infant's teachers.
- Parents evening – went well
- Governors involved in school in SATs week. 2 govs have observed forest school. John Waine reviewed history. Impressed by what he saw and looks forward to further progress. Julie has been in to look at Single Central Register and discuss safeguarding.
- LIO – Governor asked if any further visits? Head says LIO considers that the school no longer needs support but will do Head's perf man or can buy her in for advice if want to.
- School day changes - 10 mins short so change to school day to add 10 mins from September.
- Safeguarding – unhappy with LA response to this. Will escalate it back and ask for a second opinion if feel response is not good enough. Governor suggested requesting a meeting with LA about it and the Head will also ask other schools if they will offer support. Hannah has trained with Adrian Over. Dawn Ballard has done refresher and Head and deputy will do this training too.
- CPOMs is really good. Child last year placed in a boarding school and he's doing very well. Governor asked Head to express thanks to staff.
- Admissions – 5 in year 5. Could be over PAN in year 3.

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- Attendance is very good 94.5%. Above national at 89%. 0.8% Unauthorised absence.
- Behaviour – fixed term excluded a year 6 child for 3 days. Build up and school had done as much as possible. Parents were supportive. Fight at transition school. Challenging. Also a problem with a child who went to Higham Lane. 4 pupils will not go to ChetFest and bowling on the last day. Children were devastated but parents supportive.
- Curriculum – John W looked at history. Maths INSET and writing INSET planned. 15 June went to Whitestone and learnt about subjects taught. They will come to Chetwynd in September.
- Pupil wellbeing – have redone lunches so sandwiches are in classrooms and lunches staggered so every year group gets 20 mins in hall with friends. The children are very happy with that.
- Staff wellbeing – appreciated thanks and had a good time on Friday. Staff room is loved. CPD in place – Gateway bought in. INSET day of report writing was good. Jobshares to get half a day. Governor asked if any spending required for staff wellbeing? Head will ask staff.
- New staff – replaced 1-1. Michela Martin is returning with PE TLR. Jobshare in year 6 is to continue next year – class's results this year were in line with the other 2 classes.
- Parental engagement – Sports Day and parents evening. Relaxed and enjoyable with children being proud of their work. Parent governors said seeing books and going into classrooms, seeing interaction with teachers was nice. A few parent complaints to be resolved.

Agenda Item 8: Policies

GDPR Data Protection Policy - To be adopted

Agenda Item 9: Health and Safety

Fire inspection – 13 October 2022. H&S Governor can attend

Agenda Item 10: Governor visits and training

Governors to let Hannah know if they want to attend any training. Whole governor safeguarding training is compulsory. John A and Phil did safeguarding training with Julia Kenny which was good. Jodie attended Prevent training last week run by Jeff Thomas and it was done well.

Agenda Item 11: Confidential Staffing Issues – none

Agenda Item 12: Date and Time of Next Meeting:

- Full Governor Meeting Monday 3 October 2022 5.30 - 7.30pm

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• Meeting closed at 19.20

ACTIONS SUMMARY

Item number	Action and person responsible for carrying it out	Date for completion
5	Clerk to circulate LA governor reinstatement paperwork to LA governor, Chair and Head.	ASAP

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