Chetwynd Junior School

Performance & Standards committee

Minutes

Date: Monday 13th January 2025 at 5:30pm
Location: Held in school

Governors In Attendance

Stephanie Lawes (SA) Head Teacher
Phil Sanders (PS)
Steve Mountford (SM)
Julie Attwood (JA)
John Waine (JW)
Nathan Townsend (NT) Chair
Jodie Marston (JM)
Greg Shute (GS)
Michelle Wallace (MW) (Observing)

Apologies

Gurbinder Thandi (GT)
Louise Kitson (LK)
Chris Atkins (CA)
Aneika Leney (AL)

In Attendance

Jacqui Waldron (JWa) Clerk

Meeting actions	Who / Date for completion
Invite ICT Gov to Mr P session	SL
Decide on whether to add extra Policies meeting	SL/Chairs
Present actions from things fed back at Parents Evening	SL – next meeting

Item	Minutes	Action
1.	**Welcome and apologies.** The Chairs welcomed governors to the meeting which started at 17:30 and was quorate throughout. Apologies were received and accepted from GT, LK, CA, and AL.	
2.	**Declarations of interest** There were no declarations pertinent to the meeting agenda declared.	
3.	**Minutes of the last meetings** Prevent quiz completed. Glossary of Terms action completed Meeting dates – all to attend except specific Pay Committee WhatsApp group decided to be useful. If anything goes up on GovernorHub, put it on WhatsApp group too. Noted that GT is not on WhatsApp. Training scheduled for next Monday (20/1/2025). Minutes agreed accurate and approved.	
3.	**Review of current academic data** Documents were shared with Governors before the meeting and displayed on screen. Governor – Could you give an overview of the Red data? Pupil Premium meetings Tuesday and Wednesday. Met with teachers and talked about their data and children not passing or showing progression. Interventions are in place. We moved maths assessment from White Rose last year so we saw a dive in the data but it levelled out.	

Yr 3, we have been trying to work out best measure to get a reasonable outcome. The data is up and down as the pass marks don't always reflect the papers the children are taking. Historically we are low in Autumn and climb up, but with yr3 baseline it didn't work. We went with NFER marks for that paper so far more measured.

In Pupil Progress meetings, we talked to the children and looked at the books and we're not seeing a massive hole. We're looking at if we need to do a re-think and examine using the NFER pass marks. When we do use the NFER pass marks, it takes them up and shifts them as a cohort by about 10% which is what we'd expect.

We're not at the point tonight to have a complete new comparison of data. We think the red is because we used pass marks that don't reflect the paper. Moving forward we're going to use the NFER pass marks for 3-5 and baseline at start of the year for yr6.

Governor - At the next meeting we'll have more realistic data?
Absolutely. The real thing for us looking at this in more details, as a class we've looked at their levels and stages and the children are the same, they are roughly coming in blue and they are blue. But we are seeing shifts of the ones on the cusps which is what you would want.
We're using age standardised methods is giving us a clearer idea of where they are.

For yr 6 baseline, we need to pick a set of papers we feel is fair and use the same baseline each year as the papers change boundaries each year. To get a real measure we need to use the same set of papers.

Governor - Nothing wrong with looking at data in different ways.
It helps identify the potential.

Yr 4 data, with NFER the figures are different and we believe are fairer.

We don't do teacher assessment as teachers often believe children can do better.

SEND children may only make a point or two progress but that can be massive.

Governor - You've got a lot of SEND children too
Yes, particularly yr 6.

For yr6 our ambition is to get to National levels. They're doing a great job and work last year has built good foundations that are paying off.

Governor - Parents should be coming to the school when they see the data if they have a concern too.
Some children have struggled with attitudes and would have not passed on the numbers we were using, but with the change in boundaries they probably would have. It would have given them the boost if they thought they would be achieving age expected. Our pass marks are so high.

Governor - Are you asking children to reflect and set targets?
The teachers go through the questions with children and help them spot their errors.

They've all come back really calm. Good talk on inset about expectations and consistency around behaviours. We want to let them achieve what they believe they can.

Governor - The red on reading for yr5, why is that different to the ambers below which are lower?
It's to do with the drop rather than the figure. We try and look where we are and where we were. Yr 5 has 3 more children and 2 have EHCPs. For SLT it was too much of a drop which is why it's red.
If it's not too far off baseline, it's amber.

	Greater depth will be the biggest gain when we look at NFER. As a cohort it comes out at 30% which is where we want to be at end of yr6. It's not unreasonable looking at the cohort, it's where we should be. We're tracking that children aren't falling behind. Governor - Do you expect % of children to grow in each year they progress or expect it to be a core? We should expect them to maintain rather than grow. Governor - I would expect it to go of yr3 as that's our data, do we expect more each year? Yes, but when you compare KS1 to 2, it's about a few % so mainly the same. You would expect more as they make progress, but you have to get 96% out of 100% in maths so it's hard. For reading it's early 40s out of 50. We inherit the scores teachers gave them in KS1 and have no control over that.	
4.	**Pupil Premium impact** Statement had to be published in December so discussed in a previous meeting. It was updated before publication with validated data. We had RADY tool last year where we were part of the RADY program and used self-assessment. By the end of the assessment we were doing a lot of things, but we're still 3s in some areas because we've got 3 ECTs who need to understand that their teaching and classroom is equitable. Problem we've got with disadvantage, 67% of our yr6 PP are SEND. Disadvantage outcomes this year will not match last year as a very different cohort. In yr5 it's 40%. It's one reason we did RADY and they said there isn't a magic wand, just got to know the children and make the small steps you can. On the School Council we make sure we have a representative from disadvantaged group, same in booster classes and school performances. We're pushing teachers – are they listening to their disadvantaged pupils and they speaking to them? An example was children without paper at home to do activities when they're at home, so the teacher gave them some and they came in with work they had done. Michelle has taken on RADY and it's in people's minds now. Data target for staff is to look at disadvantaged pupils and identify where they can make progress and gains. We will do it again at the end of the year. We may have times we go backwards Governor - Good to see a current reflection. Staff and children are always changing. Good to see us being honest.	
5.	**Quality of Teaching** Monitoring from SLT days are up on GH. Comments from parents from recent showcase are up. We're really pleased with that. Governor - Did you ask them to fill in a questionnaire? We sent out a Survey Monkey link asking what they thought. Focus on what the teachers want the children to do better in, so parents understand it more. As we're pushing yr4 multiplication we wanted a focus on multiplication and show how it can be fun. We're really pleased with feedback. Really pleased with monitoring and got dates for governors.	

	Didn't do history day as we were missing staff for that so waiting until before February half term when they are back. Didn't do DT and switched those around so they get to see different modules. We were short staffed so didn't do everything, but we did a lot and the staff led more this year. Governor - Children seem to love it. They were telling me what they were doing in other subjects related to what they were doing in the one visited. Now we have one staff back from maternity, we're having a slight transition to ease her back in, but it gives Michelle more time and we will be doing more book looks to keep on top of things and make sure we know week to week how things are going. From September we will be on Ofsted watch and we don't want to be in panic mode when the call comes in. We want to know where the school is. Governor - Any reports you've got concerns about? We know for ICT we're not using the Clevertouch boards to full capacity. iPads were too old and weren't updating so we were falling foul of data protection. It forced us to make a decision so we went to Friends of Chetwynd and said we want to rent 30 new iPads as that's more economical than buying something that will go out of date. We've gone for 15 new teacher iPads and 15 new classroom iPads for children. Teachers can now connect to Clevertouch boards so they can enhance the learning and it means the teachers can have children use iPads in a way that moves learning forward. Gateway training for ICT had by staff which has led to lots of new ideas. Got a whole staff meeting being led by someone called Mr P which should bring lots of new ideas. Really pleased with science. Really drilling down to an aspect has been good. PSHE looking good and Amun is a credit to the school. Really pushing things like cultural diversity and the changing demographic of the school. Governor for ICT invited to possibly join Mr P training. SLT days really help us drill down. Governor - You know the curriculum and won't be running around, everyone can confidently talk on areas to Ofsted. Head of George Elliot asked us if they can help with anything, we asked for a Spanish teacher again and we have arranged that. They are also offering for 20 children to go over and experience 3D modelling with their art lead. We will get an opportunity we can't provide them with so, although a cost in transport, it'll be great and children will get a benefit. Governor – 3D printers are coming down in price, maybe we can look at it in the future. JW left the meeting.	**ACTION SL**
6.	**Curriculum developments** ***Parents evening***	

	If we have a parent not attending parents evening, we do make a note of it and teachers will follow up with them and have a phone chat. Fortunately for us it's 1 or 2 parents per class. We've retained virtual as some parents struggle to attend and it can be really valuable. Some parents have a lot to discuss so it can run over time. Virtual tends to run closer to time. Our admin team do a great job and parents sign up on school cloud and the admin team go in and calls parents who haven't booked to get them in on a slot.	
6.	**Safeguarding update** It was raised that a glossary of terms would be useful. We've done a safeguarding report to governors where we can make a note of terms that need explaining more. This proforma should help with Ofsted as we can keep it updated. We have got PREVENT training for whole staff and we will share with governors. Proforma outlines all training so you can see what has been done. DBS forms will go through DSL moving forward. Moving to a new SCR tracker system we will be able to see everything in one place and other schools have recommended it. We haven't got a policy meeting scheduled and we could perhaps do with one. Wellbeing Policy was revised but the front cover hadn't been updated so that's done. Behaviour Policy is being updated. An action from this could be to have a meeting to review policies. Regarding vulnerable pupils, it's been broken down to year groups so we can pick up in an Ofsted conversation in a drilled down way. We're not 100% on our young carers so we're going to look into that. Might open up things where we can help or understand more. We looked at cpoms and searched into mental health concerns, so we know what we're talking about. That's listed out. Attendance – attendance is good, Lots of unauthorised absence but only measured from September so every ½ day counts for more than it will in July. Some we are concerned about, but not all 38. We've identified strengths in DSLs being available as not in classrooms. CPOMs is being used well. Areas of development have been identified based on outcomes from mental health in schools assessment. Outlined in the document. We held wellbeing slots at parents evening for parents who have questions or niggles to ask for help and advice. Governor - Have you seen actions from things asked about? Not yet, an action to give feedback next meeting. We often pull children into assemblies to discuss and celebrate their successes.	**ACTION SL/ CHAIRS** **ACTION SL**

	We will do this proforma twice a year for this meeting and a H&S one for Resources.	
7.	**Any other business** Expansion- We were supposed to have Matt Biggs come but he didn't come because as the discussion regarding highways aspect hasn't been done. Email says it is being put back a year.	
8.	**Date of next meeting and meeting close** 3rd Feb – FGB 1st Apr – Resources 12th May – FGB 14th July – P&S	

Committee Chair

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