Chetwynd Junior School
Resources Focus
Meeting

Date: Monday 8th December 2025 at 5:30pm – 7pm
Location: Held in school

Governors In Attendance

Stephanie Lawes (HT)	Head Teacher
Phil Sanders (PS)	Chair of Resources
Nathan Townsend (NT)	
Louise Kitson (LK)	
Greig Shute (GS)	
Jodie Marston (JM)	
John Waine (JW)	

Apologies
Chris Atkins (CA)
Gurbinder Thandi (GT)

No Apologies
Julie Attwood (JA)

In Attendance

Jacqui Waldron (JWld)	Clerk
Michelle Wallis (MW)	Assistant HT

Meeting actions - https://app.governorhub.com/document/68ed479e44d58d6d792f8332/view

Item	Item for discussion	Action
1.	**Welcome and apologies** Governors were welcomed and the meeting declared quorate. It was announced that Aneika Leney has resigned.	
2.	**Declarations of interest** None pertinent.	
3.	**Minutes of previous and actions** Actions all updated with relevant information on the shared action tracker spreadsheet.	
4.	**SEF and SDP** **Data 2025 update from IDSR** Recent training on Ofsted advised that there needs to be more training in 6 months. The headteacher has done additional training through the Gateway Alliance and the SEF is a live document and we will go through it again to check. **Governor asked:** Do we have to publish SEF or SIP? **Reply:** No and we don't even have to have them now. We've moved on a long way from our last inspection. What we've tried to do is drill down and ensure that targets are in the correct area, such as SEN in the inclusion. We were repeating ourselves. Attendance was a concern but compared to others in the area we're actually doing quite well. We've always had a SIP but we've shifted in language to development rather than improvement. We've taken the targets from the SEF and how we'll achieve and looked at what we've done each term to achieve it. Again, live document to discuss at future documents.	

Staff meeting held and we talked to them about planning their timetable to have in mind what Ofsted might see at those times. This will be fed back to HT.

Governor asked: Heard any rumours from George Elliot?
Reply: Went very well, but strange issues with extra staff brought in from the Trust.

Regarding Data, Governors have received the actual data so they can start to see what the data we get looks like. The data is validated at a later stage. Data shared last time was against Warwickshire, now we have it against national.
Governors were given a report that breakdowns the data in an easier to understand format.

Governor asked: What does it look like in current yr 6 regarding SEN?
Reply: They were hitting good scores apart from writing. Amy Harrison is now a writing monitor for the LA so is bringing back training to help us drill in to that. Prediction is we'll be back on track.
Governor asked: Regarding science, how is that assessed?
Reply: Teacher assessment which is submitted into MSI and is submitted by Warwickshire to the DfE but it isn't moderated.
Governor raised: It is reliant on the teachers making the same judgements as others.
Reply: Used to have sampling where some SAT science papers to provide a comparison but there's not the capacity to do that.

Science is strong here and some children really thrive with it, but it's hard to really compare accurately with national due to it being teacher assessed.
We're going for the primary quality mark and feedback is we can go for the next level up so it shows our elevation and sustainment.

In the current cohort is a complicated one as the picture is different. We had 20 more girls than boys last year so the data is going to be different and we need to analyse data related to GvB and check what's happening with the data as it could be the data is solely reflective of the cohort and not our curriculum or teaching. We're going to work on the Ofsted IDSR which looks at the context, mobility, suspension, data etc. as the new one has three years of data and it adds the three years together and divides by 3. Unfortunately it's not designed to pull a report from so we'll screenshot it and upload it.

Our only red in IDSR is yr 4 MTC. We have issues with children coming up from Whitestone not learning this effectively before arriving here. We're going to try using iPads as that's what they have there as it could be the physical resources change.

There's no red flags at yr 6 for maths and the mental arithmetic is our strongest area so it suggests it is not our teaching.

Governor asked: Could you try having the yr5 do it on an iPad and test that?
Reply: Can try that.

We're green or near for almost areas so the impact of the one lower year is averaged out by the stronger previous years.

Governor asked: What's staff mobility like?
Reply: Really good. Got 3 ECTs but that's maternity and reasonable reasons for moving on, not from dissatisfaction.

5.	**Inclusions & Leadership and Governance** **Pupil Premium, Sport Premium** **Governor raised:** Report is really clear. Well done. Our disadvantage children are doing well, 100% non SEND passed SATs. Having the SLT cover rather than LSAs is helping and we are making that clear. **Governor asked:** There's a duplicate in a paragraph on page 2 with different impact indicated. **Reply:** We will go back and check that and email an answer out, think it's actually two different questions but that's not indicated. **Governor raised:** Done a visit and report is up on GH on Sports Premium.	
6.	**Leadership and Governance** **Finance update** Finance meeting held last week with finance officer but awaiting the report. Asked if they had concerns in any cost centre but they said no. **Governor asked:** They said we are still in a good position and not in deficit but until we get the report we can't get the full story. Last report suggest £90k short but there were errors in areas like SEN funding in their system and ours so we're ironing out those discrepancies. The missing SEN fund is coming through and a lot have been backdated. We're getting in about £125k which is a real help on our staffing costs. We have 7-8 EHCPs in year 6 and only 3 additional staff so we're not overspending. **Governor raised:** If we're back in the black then we need to support the school in ensuring it continues to be run effectively. We may have to look at staffing levels in the future, that's reality, but we will absolutely see an increase in suspensions and exclusions then. We will have another meeting with him and have the report in before the March F&R focus meeting. Expansion is back on the radar so our figures are going to be predicted all the way up to us being 4 form and we should get full ghost funding that year if it goes ahead. WES are not providing absence insurance moving forward. Nuneaton schools had presentations with some providers and investigate premiums with our preferred provider. We paid WES for 11 day cover £25k including maternity. New quote is £12.5k for 3 day cover. Whitestone are already using them and are happy. We've decided to go with these and if 10 schools go with them there's further discount. Only insuring certain staff for maternity as this company allows it to be more bespoke. There's a wellbeing offer that gives all our staff support 24/7 for counselling, a GP consultation. We've budgeted £4k for hotline and had an £8k bill so we need that itemised. Turned out half of it was for drain unblocking which they have removed as they know about that issue.	

	The SEN money doesn't come in financial or academic year terms so it doesn't really help with the budget fully. **Governor raised:** Yes, but we do at least know it'll be in the next year's budget when it does come in. Same with PP and census data as if children join since the census it still goes to the previous school. Report will be shared as soon as we do have that. Same for the fire report, nothing untoward was found but we don't have the report. It's a different company now and they've reversed some of the issues from the last report. That previous company is no longer being used due to their reports. A lot of what was brought up is likely to be fixed when the building work is done on the expansion. **Governor asked:** Can we have last year's report in the same place to compare? **Reply:** Yes, can do that.	
7.	**Pay committee update** Pay committee met and recommendations were made regarding staff increases. The SLT have gone up in line and three teachers in line with spine points. Staffing is predicted to be stable. Staff seem happy and that they are contributing to school. No concerns raised. One ECT and job share that will need to be looked at in spring term next year. We need to see the report to understand that better. We're saving a bit of money currently but we don't know what the funding will be next year. Providing we're not in the red we should be fine. We need to review from April next year With SEN we regularly have to pay before we get it. It will help in the future so it does balance out at least. 90% of the budget goes on staff. If that's what they need to run the school then it's the right decision and results are suggesting it's correct. The lack of male staff was discussed but the committee was reassured that the school employs the best candidate and gender is not considered. HT appraisal was carried out with an external advisor. It was agreed that the HT has met her objectives. There is an issue in that she has reached the top of her scale. We are recommended she has a rise in pay so this is being explored to see if it can be extended or move her to another scale. The Chair will follow the processes for this with county. It would need to be reviewed and approved by them after which it would come back to Pay committee and then again to governors.	
8.	**Health & Safety** Nothing to report. **Governor asked:** What are we doing about ice? Saw some slips last week. **Reply:** We can only do so much, we're more liable if we grit.	
9.	**Policies for review** Governors were asked to review and sign off the GDPR policy.	

10.	**Any other business** None	
11.	**Confidential Item**	
12.	**Date of next meeting** FGB 9th Feb	

Closed 18:45